Family Member Readiness*	Family member has an INITIATION ROLE when the family member: • Seeks information • Initiates additional contact	Family member has a SOLUTION-FOCUSED ROLE when the family member: • Commits to address problem • Works on problem • Resolves initial problem	Family member has an EXPANDING INTERESTS ROLE when the family member: • Takes on new problems • Offers to help others • Completes training to help others • Helps others • Impacts local, state, national policy
Area of Involvement	INITIATION ROLE	SOLUTION-FOCUSED ROLE	EXPANDING INTERESTS ROLE
Committee and Workgroup Participation	Make sure you have an interest by learning about the workgroups; Investigate the goals and timeframes for participation; Prepare for each meeting with parent support partner or other involved family members.	Get informed about the purpose so you can determine what your input will be; Attend a meeting before committing; Once you commit to a task or group, follow through with assignments.	Assist other family members with preparation before all meetings; Commit the time needed to participate (nothing worse than no shows at pre-scheduled meetings); LISTEN closely to what others have to say and ask open-ended questions about statements or plans you don't fully understand; Don't spread yourself too thin when taking on committees or workgroups—you can have greater impact if you are passionate about specific parts of the program.

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*Levels of Readiness taken from Adams, J., Westmoreland, E., Edwards, C., & Adams, S. (2006). The "Keys For Networking": Targeted Parent Assistance. <i>Focal Point</i> , 20(1), 15–18.		

Area of Involvement	INITIATION ROLE	SOLUTION-FOCUSED ROLE	EXPANDING INTERESTS ROLE
Outreach	Build relationships one-on-	Identify needs and strengths of	Locate local families to assist and share
	one; Seek other families;	families; Provide connections	stories that will engage new families; Provide
	Build trust to bridge	and resources.	peer groups to support each other; Impact
	relationships.		change relating to families' needs by sharing
			stories with communities at local, state
			events; Address legislatures about needs of
			families.
Service	Seek information regarding	Attend meetings with another	Share personal story regarding specific
Planning	the service; Make sure to	more experienced person who	service (in the most positive way possible);
	have time to commit;	will give support during the	Listen and give feedback to others on the
	Obtain training skills and	process; Listen closely to see if	committee; Anticipate future needs and
	information regarding the	others in the group are on the	strategies.
	goals, etc. so they are	same or near same page as you;	
	informed about the process;	Ask questions; Develop	
	See the value of time	strategies to get where you want	
	commitment and own input.	the plan to go.	
Social	Seek information about your	Find out what audience wants to	Use social marketing training to impact
Marketing	audience; Get training on	know about the subject; Make	policy via personal story telling to engage
	what social marketing is	sure you present in a way so that	others and persuade through empathy and
	about and how to use it.	your audience is receptive to	understanding of the issues
		your message.	

Area of Involvement	INITIATION ROLE	SOLUTION-FOCUSED ROLE	EXPANDING INTERESTS ROLE
Collaborating	Learn about all involved	Talk with other family members	Take on a role within agency boards,
with	partner organizations (i.e.,	who use services to gather	advisory groups; Become part of the
Organizations	restrictions, how they regard family input); Meet the leaders of those organizations when possible; Learn what need the family organization can meet for the partner organization.	information; Evaluate how your input will be beneficial to more family-driven systems; Plan to participate in activities where collaboration is essential for overall improvement to families' lives.	local family organizations and learn how to not only advocate but collaborate regarding services; obtain more intense training through experienced family partners or family organizations that are involved with collaborations.
Working with	Seek information about	Take specific trainings geared to	Prepare for meetings, attend meetings
Education	special education; Learning	advocating for your own child;	and debrief with other families; Act as
System	about the process; Attend your child's IEP (individualized education program) meetings; Seek what the school needs from the family organization, how the family organization can be of service to the school.	Learn mandates of education systems; Access the Federal and State IDEA (Individuals with Disabilities Education Act) laws; Seek out other supporters such as Legal Aid, PAC or Ohio Coalition for the Education of Children with Disabilities, US Department of Education Websites, Wrightslaw website and trainings.	peer mentors (Parent Support Provider [PSP] certification); Offer services to other families; Provide peer training on the special education process.

Area of Involvement	INITIATION ROLE	SOLUTION-FOCUSED ROLE	EXPANDING INTERESTS ROLE
Peer Support	Learn what you need to know to support your own family; Go with a friend to a meeting as another "ear" to the conversation without interjecting your values/opinions at this stage; Talk with the person and bounce ideas off each other following a meeting.	Attend trainings and events where families gather and conversation is flowing; Be involved within systems so that you can be in position to share with families on a larger scale; Find common ground to make other families feel supported; Create opportunities for family members to have enjoyable conversations via ice breakers and strength-based activities.	Work toward becoming a parent support partner/an organization staff member; continue to stay updated on any changes within the systems; Find someone within the systems who can provide training to families about their mandates for services; Plan a resource meeting or a family forum for families to share.
Training Providers	Assuming you are advocating for a child within your family, make notes about the process you have gone through; Seek help in developing your story; Locate information to better inform professionals about the struggles of your situation.	Partner with providers to deliver training on why and how to work toward family-driven practices; Find one agency that is supportive and plan a small inservice for that group; Expand to others hopefully through recommendations of the first; Inform those you are speaking with that you are a family member (of a child with a behavioral/mental health	Find your strengths and share them; Seek positions on committees, boards, etc.; Look for opportunities to speak at a local or regional event where professionals will be attending; Continue to work with families so that you are not just sharing your voice but the voice of many.

Family Involvement Community of Practice
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		challenge).	
Area of Involvement	INITIATION ROLE	SOLUTION-FOCUSED ROLE	EXPANDING INTERESTS ROLE
Training	Get informed about how to	Reach out for training through	Speak with policymakers as part of a
Policymakers	approach policymakers; Keep	the <u>National Federation of</u>	group; Seek out topics that interest
,	data about how the lack of	Families, family organizations,	you and submit questions and offer
	specific services will affect	etc. regarding approach to	options that you could present to them
	your family (what has	legislators; Write out your story	or discuss.
	helped, what has not); Talk	and get feedback from the above	
	with friends and other	people who have had experience	
	families about their	and success with policymakers.	
	experiences.		
Policy or	All planning needs family	Be informed about procedures	Diplomatically share your experience in
Program	input and you need to be	for developing policies by	these matters; Get input from other
Development	informed about the planned	receiving training through	families to take back to the policy or
	outcomes for the policy or	organizations that offer those	program committee–make sure
	program; Ask for the ground	services; Be aware that most	decisions are based on consensus of
	rules, the time commitment,	programs require family input,	the group; Make sure you are there for
	and get information about	and look at other organizations'	the good of all and not to push your
	why the program or policy is	procedures.	own personal agenda and make that a
	in development; Talk with		point when giving input-you are
	other parents who may be		speaking for many families.
	involved prior to committing.		